

# WARFIELD PARISH COUNCIL

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Clerk: Janis Harding  
Tel/fax: **01344-457777**  
**Mon-Thurs 9.30 – 12.30**  
Date: 1 May 2008

NOTICE IS HEREBY GIVEN

**The Brownlow Hall Management Committee**  
**Wednesday, 7 May, 4.00 pm**  
**Green Room, The Brownlow Memorial Hall**  
**A G E N D A**

1. Apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matters on the agenda
3. Minutes of the meeting held on 9 April – approved by Council 16 April
4. Matters arising from this meeting not covered elsewhere on the agenda (see attached)
5. Finance
6. Flat risk assessments – safety check list
7. User requests
  - a. Black out curtains in the main hall
  - b. To paint fencing adjoining to play area
8. Grounds maintenance
9. To confirm future meeting dates
10. Caretakers report
11. Any other urgent business
12. Confidential item
13. Date of next meeting
14. Closure of the meeting

Janis Harding, Clerk

1 May 2007