

Minutes of the Meeting

Warfield Parish Council

19 March 2008

Present: Councillors: Ms Healy (Chairman), Andrews, Barnard, Gates, Harrison, Mrs Ingham, M Jones, N Jones, Mrs Menon, Parks, Taylor and Towle.

1. Apologies for absence Councillor Fitzwilliams.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 20 February 2008

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4a Borough Councillor Finch has advised that the traffic speed survey report may be submitted at the next stage of the working groups work programme.
- b. Item 4e The naming of urban footways was deferred until the next meeting.

5. The Brownlow Memorial Hall

There were no matters arising after the 5 March Management Committee meeting.

It was RESOLVED that the minutes of the Management Committee meeting held on 5 March 2008 be approved as a correct record and signed by the Chairman.

6. Bracknell Forest Borough Council Development Management Housing & Commercial Policies & Sites Issues and Options consultation

The Chairman of Planning advised that Members had studied the documents individually and then met on Monday, 10 March 2008 and agreed a response. The Parish Council comments will be submitted before the end of March.

Arising from this item, Councillor Barnard stressed the importance of preserving, maintaining and enhancing Warfield's green environment. He expressed the hope that all Councillors would strive to maintain the integrity of the Parish Council.

6. Bracknell Forest Borough Council Development Management Housing & Commercial Policies & Sites Issues and Options consultation continued

In particular, he hoped all Councillors would adhere to and support this fundamental policy and maintain a consistent approach in all planning matters. It was also hoped that at the more detailed planning stage, development could be designed so as to avoid parcels of land being identified later for opportunistic development.

7. Parish Award

A number of nominations were considered. Following discussion Councillor Mrs Ingham, seconded by Councillor Barnard proposed Mrs D Warner. Mr R Moss had contacted the Council proposing Mr R Keys. This was seconded by Councillor Ms Healy. A vote recorded nine votes in favour of Mrs Warner and three for Mr Keys. It was agreed to present the Chairman's Award once again as two organisations were considered to have made a significant contribution to the parish over a number of years. A vote recorded ten votes in favour of Nuptown Area Preservation Society and two for First Steps Toddler Group. The awards will be presented at the Parish Assembly on 30 April 2008.

8. Policing in Warfield

Councillor Mrs Ingham described a number of offences which had taken place in her locality causing concern to her neighbours and others. She advised that although Members had previously taken the view that residents would not pay for a dedicated Warfield Police Community Support Officer she had recently consulted some parents and they expressed opinions that they would not be unhappy for precept money to be spent in this way.

Ms Healy had recently attended a meeting with the Police. Latest statistics for Warfield show an increase in burglaries and theft from motor vehicles. In addition, a review of policing in the Northern Parishes has been carried out. For all three parishes PC Crawford is the Neighbourhood Specialist Officer assisted by Neighbourhood Officer Julia Windmill and three PCSO's. Councillors expressed concern that the parishes had not been consulted and that Warfield will still not have its own dedicated officer. Following discussion it was agreed to invite Chief Inspector Bowden to explain the implications of his review on Warfield neighbourhood policing and how a dedicated PCSO for Warfield might function. The views of the other Northern Parishes will also be sought at the forthcoming liaison meeting.

9. Accounts

- a. The minutes of the Finance Committee meeting held on 13 March had been previously circulated. The Treasurer drew Members attention to the following matters:
 - Item 4b The tenant of the Brownlow Hall flat has agreed, in principle, to pay a back payment for gas and water expenses totalling £294 and an increased monthly rent to include a contribution towards future gas and water costs.
 - Item 6a A revised list of cheques for authorisation was available
 - Item 6b Approval for a grant of £200 to Cruse Bereavement Care in 2008/09

9. Accounts continued

- Item 7 Approval of the risk register
- Item 10 Approval of an increase to the Clerk's salary for the current financial year and a new salary from 1 April 2008.

Councillor Barnard proposed, seconded by Councillor Taylor that the minutes be formally adopted. This was unanimously agreed and recorded by a show of hands.

<u>For information:</u>		
Ms W Johnson	Caretaker's salary February	334.91
Stevens Cleaning Services	Office cleaning March	47.00
Brownlow Memorial Hall Trust	Rent	2500.00
Bracknell Forest Borough Council	Northern Parishes Arts Week Contribution £524.29 Brownlow Hall loan interest 1/1/08-31/3/08 £3344.15 Wren printing £337.00	4205.44
J G Harding	Reimbursement Clerk's expenses £54.21 Additional salary (Finance Committee minutes item 10) £689.97	744.18
ARD Ltd	Play area inspections Memorial Ground £120.26, Brownlow Hall £17.63	137.89
Mr D French	Caretaker's salary	143.31
Ms W Johnson	Caretaker's salary March	tba
Inland Revenue	Tax & NI	959.36
ARD Ltd	Play area inspection March Brownlow Hall	17.63
Suds Window Cleaning	Brownlow Hall windows	47.00
Mr Harry Fitzwilliams	Brownlow Hall – boiler room wind deflector	10.70
Safety Assured Ltd	Careplan cover	423.00
Bowak Ltd	Cleaning products – 2 invoices	165.87
Bracknell Pest Control Ltd	Brownlow Hall	35.25
SITA UK Ltd*	3 invoices 28/11/07 – 29/2/08	Tba (under investigation)
System Doors Ltd*	Service Brownlow Hall kitchen fire shutters	Tba

Tesco Stores Ltd 2nd quarter rent payment standing order £2496.88

9. Accounts continued

New monthly direct debit payments to Bracknell Forest Borough Council in respect of business rates: Parish Office 1 April £371.17, 1 May – 1 Jan 09 £371/month and Brownlow Hall 1 April £315.60, 1 May – 1 Jan 09 £314/month

- b. The budget sheet had been previously circulated, there were no questions

10. Representative Reports

Bracknell Forest Partnership – Councillor Harrison had represented the Parish Council at a recent meeting. The Bracknell Town Clerk had given a presentation on the role of the Borough's Town and Parish Councils. The draft Sustainable Community Strategy consultation document and a new Development Workers Network were discussed.

CPRE - Councillor Harrison had attended a recent meeting. It was noted that CPRE approval for the Legal and General plan to develop Crowthorne Business Park has been withdrawn as some of the proposed development is outside the brownfield area.

Chiltern Woodlands Project – It was noted that Councillor Harrison has information on this scheme.

Biodiversity Forum – Councillor Mrs Menon had represented the Parish Council at a recent meeting. It was noted that the Borough is keen to identify new project sites for potential funding. The Borough is planning larger sites for the SPA mitigation as smaller sites will not meet demand.

Borough Councillor - Councillor Barnard updated the Council and set out his position on a number of issues:

- The developer of the Staff College site is hoping to build an additional 375 houses, the planning application is likely to go to appeal.
- The Public Inquiry into compulsory purchases, the last impediment to work starting on the town centre redevelopment, is expected in June.
- Recycling rates over the Christmas period were very good.
- Bracknell Forest has the lowest teenage pregnancy rates in England which are linked to the rise in educational attainment and lower crime rates.
- Bracknell Forest Borough Council has been graded as a four star Unitary Authority and is the only Unitary Authority in England to have achieved this status. In addition, it has the lowest band D Council tax. It is hoped this will attract grant funding.
- Responses from the meet the planner sessions regarding future development in Warfield indicates that a development similar to Whitegrove is preferred as it is seen to be a green and open environment.

Heritage Forum – Councillor Towle had represented the Parish Council at a recent meeting. A talk to Warfield 50+ group is planned and participation in the national Heritage Open Days event for the third year has been agreed.

10. Representative Reports continued

Warfield Environment Group – A survey of special trees is planned. The Borough Council has agreed to plant an oak tree as requested near to Walsh Avenue.

Tesco Store Site – Councillor Andrews expressed concern that the store security staff were unable to intervene in an offence he witnessed outside the store. He was advised that the store's policy would not allow the security staff to intervene. In addition, he has asked for bushes which obscure sight lines to be cut back to improve visibility at the pedestrian crossing from All Saints Rise.

Wren of Warfield – All Members confirmed receipt of the March edition.

Honeywood Farm, Nuptown – The Chairman advised that a letter has been sent to the Director of Environment & Leisure in support of Nuptown Area Preservation Society seeking a halt to the unauthorised development at the site. An acknowledgement has been received from Vincent Haines, Head of Planning and Building Control. Consideration may be given to writing to the press as the enforcement process has been slow and ineffectual.

Recycling – The Chairman advised that Tesco are considering running their own scheme but not all items currently accepted will be processed. The Borough Council is opposed to the scheme.

The Chairman had attended the funeral of **John Leftly** the husband of ex Parish Councillor Mrs Leftly, a charity donation will be made by the Chairman.

Northern Parishes Arts Week – It was noted that the exhibition will be held in the Brownlow Memorial Hall from Friday 31 October – Sunday 2 November. A competition of painting, drawing and mixed media open to all those who live, work or are educated in the Northern Parishes will be a new aspect for this year's festival.

Warfield Players – It was noted that the group is experiencing difficulties and may after 25 years have to disband.

11. Correspondence

Correspondence was available for inspection, the following items were noted:

- a. Invitation to Crime & Disorder Reduction Partnership public meeting to launch Crime & Disorder Partnership Plan 2008 - 2011 Tuesday, 17 June Grange Hotel 5.30 pm. Councillor Mrs Healy will attend.
- b. A letter from Mrs Olwen Fordham on climate change ideas was noted.
- c. The temporary road closure of the Plough and Harrow road junction on a date in April to be advised was noted.
- d. Street cleansing operations in Warfield during week commencing 31 March 2008 were noted.

12. Date of next meeting

This was confirmed as Wednesday, 16 April 2008

13. Closure of the meeting

There being no further business the meeting was declared closed at 9.20 pm.